

Appendix C:
Harbor Point Master Plan, City of Utica, NY
Stakeholder/Public Outreach
Program Status Report
June 2015



**STAKEHOLDER/PUBLIC OUTREACH PROGRAM STATUS REPORT
JUNE 2, 2015**

Below, is a comprehensive listing of all public outreach meetings, including steering committee meetings since the beginning of the project in March 2013

Lead Firm = The Paige Group is responsible for all aspects of public and stakeholder outreach, a crucial component to the long-term success of this plan. They will began with the development of a community participation plan, followed by establishment, planning and facilitation of a steering committee; interviews with key stakeholders including; holding two public meetings and developing a project handout, website, and, as appropriate, social media.

The Consultant Team led by The Paige Group has worked with City of Utica's Commissioner of Urban & Economic Development, and the Utica Harbor Point Local Development Corporation (LDC) to gain community insight, inform the plan development process, and obtain feedback on plan alternatives. The LDC serves as the project steering committee. This LDC committee is comprised of business, municipal and community representatives, who live, work and/or do business in Utica, NY. The LDC includes individuals who have the knowledge, interest and expertise to contribute to the project planning and oversight process.

A detailed public participation plan was developed and shared with the team in March 2013 outlining which groups would be contacted, which media outlets would be used throughout the project, a description of the project web site, the number and format of public meetings, and other information. The intent is to relay to the public the full and extensive outreach process that was designed and used.

With Harbor Point, individual stakeholder meetings have be critical to the planning process. They have allowed the consultant team to obtain detailed information behind differing points of view. The list has included National Grid, NYS DEC, NYS Canal Corporation, City of Utica Officials, Mohawk Valley EDGE, surrounding businesses and property owners.

An important part of this project has been to inform the public about this project and maintain interest in it.

These public outreach efforts have helped the team to not only gather additional feedback but also demonstrate the commitment of the City of Utica and the Utica Harbor Point Local Development Corporation to public education, accountability and transparency to the planning process.

The following table illustrates which consultants were in attendance at specific meetings. In summary, The Paige Group, Elan, Shumaker, O'Brien and Gere (OBG), The Williams Group (WG) and Harris Beach (HB).

Meeting Type	Firms Involved	Status (added for reference)
Steering Committee #1	Paige, Elan, Shumaker	Meeting held 3/14/13
Steering Committee #2	Paige, Elan, Shumaker, OBG, HB	Meeting held 5/15/13
Steering Committee #3	Paige, Elan, Shumaker, TWG	Meeting held 6/8/13
Stakeholder Interview- National Grid	Paige, Shumaker, OBG, HB	Meeting held 4/30/13
Stakeholder Interview-NYS DOT	Paige, Elan, Shumaker	Meeting held 5/2/13 plus subsequent discussions
Stakeholder Interview- Canal Corporation	Paige, Elan, Shumaker, OBG	Meeting held 5/2/13 plus subsequent meetings and discussions including meeting on August 19
Stakeholder Interview - MV EDGE	Paige, Elan, TWG, HB	Meeting held 5/2/13
Stakeholder Interview- NYS DEC	Paige, Shumaker, OBG, HB	Meeting held 4/30/13
Stakeholder Interview- City of Utica-Officials-1	Paige, Shumaker, OBG, HB	Meetings held with Mayor Palmieri and Chief of Staff Jim Murphy in April
Stakeholder Interview- City of Utica-Officials-2	Paige, Shumaker, OBG, HB	Meetings held in April with David Short, Commissioner of DPW and Parks and Recreation; Goran Smiljic, Mike Mahoney-City Engineering; and Fire Chief Russ Brooks and Police Chief Mark Williams
ESF Master's Student	Paige, Elan, Shumaker	Meeting held 4/30/13

Meeting Type	Firms Involved	Status (added for reference)
Stakeholder Interview- Business and Property Owners	Paige, Shumaker, OBG, HB	Meeting with Dominic Pavia 5/2/13
Green Local Radio Program (Richard Morris)	Elan, Paige, Shumaker	Program 5/14/13
SHPO	Elan, Shumaker, Paige, OBG	Meeting held on-site 7/17/13
CFA	Elan, Shumaker, Paige	Development of CFA application and presentation July-August 2013
NYS Canal Corporation Site Visit	Elan (via phone), Shumaker, OBG (via phone)	August 19, 2013
Mighty Waters Presentation	Elan, Paige	Presentation of Harbor Point project 8/27/13
Steering Committee #4	Paige, Elan, Shumaker, OBG	Meeting held 10/1/13. It included a tour of the Harbor Point area and Canal Corporation facility
Cornell Big Think	Paige, Shumaker, Elan	Meeting held 10/10/13
Presentation to MVREDC State Evaluation Team for Priority Project	Elan, Shumaker	December 2, 2013
Status meeting with Steve DiMeo and Brian Thomas	Elan, Paige, Shumaker	Meeting held December 19, 2013
Steering Committee #5	Paige, Elan, Shumaker, OBG	Meeting scheduled for 1/22/14; rescheduled and held 2/10/14
Steering Committee #6	Paige, Elan, Shumaker, OBG	Meeting held 2/25/14
Steering Committee #7	Paige, Elan, Shumaker, OBG	Meeting held 3/18/14
Steering Committee #8	Paige, Elan, OBG	Meeting held 4/29/14
Property Owner Meeting	Paige, Elan, OBG	Meeting held 4/29/14

Meeting Type	Firms Involved	Status (added for reference)
Meeting with National Grid	Elan, Paige, OBG	Meeting held, 5/20/14
Steering Committee #9	Paige, Elan, OBG	Meeting held 5/20/14
Public Meeting	Paige, Elan, OBG	Meeting held 5/20/14
Steering Committee #10	Paige, Elan, OBG	Meeting held 6/17/14
Steering Committee #11	Paige, Elan, OBG	Meeting held 8/19/14
Steering Committee #12	Paige, Elan, OBG	Meeting held 9/17/14
LDC GEIS Scoping Presentation to the Utica Common Council	Paige, Elan, OBG	Meeting held 9/17/14
Utica Harbor Point Public Scoping Session	Paige, Elan, OBG	Meeting held 10/21/14
Steering Committee #13	Paige, Elan, OBG	Meeting held 11/19/14
105-109 Genesee Street Demo Press Conference	Paige, OBG	Held 12/29/14
Steering Committee #14	Paige, Elan, OBG	Meeting held 1/28/15
Steering Committee #15	Paige, Elan, OBG	Meeting held 2/18/15
Steering Committee #16	Paige, Elan, OBG	Meeting held 5/13/15